

Financial Statements Information Request
Form 4 – Due to General Revenue Unallocated
2015-2016 Fiscal Year

Office of _____

Contact Name _____

Phone Number _____

Are there any refunds due to the agency on due June 30th, that will go to General Revenue Unallocated when received?

☐ **Yes the agency has refunds due to GR in the follow funds**

Fund Number(s) _____

Please attach documentation describing the refunds. Please include for each refund owed:

- name of individual or vendor owing the refund,
- the amount owed for each refund, and
- the reason for the refund (i.e. salary overpayment, travel for trip ending 5/31/2016 was overpaid, or goods were returned).

☐ **No the agency does not have refunds due to GR**